

LCS ONLINE READING ENDORSEMENT PROGRAM

Program Information for 2018-2019

LCS Academic Services offers all five state-approved courses required for the reading endorsement.

- Competency 1 Foundations in Language and Cognition
- Competency 2 Application of Research-Based Instructional Practices
- Competency 3 Foundations of Assessment
- Competency 4 Foundations and Applications of Assessment
- Competency 5 Demonstration of Accomplishment

Teachers or administrators interested in pursuing the reading endorsement through LCS's online program may register for Competencies 1-4 without any prerequisites; however, Competency 5 cannot be taken until 3 of the 4 previous courses have been successfully completed. To provide flexibility for participants, courses are offered throughout the year in two separate cycles. Teachers may take courses from either cycle, but we do not recommend taking more than one course at a time.

Teachers or administrators who have taken reading courses in their university program are encouraged to first apply to the Florida Department of Education (FDOE) for the reading endorsement, which requires an application fee of \$75.00. The FDOE will conduct a review and provide a statement of eligibility. Once all courses are completed and the in-service record is sent to FDOE, no additional fees are required. This process is explained later in this document.

GENERAL DESCRIPTION OF PROGRAM

Each course includes 7-10 modules with articles, research, and multimedia components. Participants read and view all of the information and write a 1 - 2-page paper in response to a question that addresses the content. Participants may be asked to implement lessons in their classrooms and analyze the results. Participants can expect to devote anywhere from 2-3 hours a week to the course.

An LCS teacher with expertise in reading facilitates the course; he or she will review each participant's work and provide feedback on performance. Participants can expect a response from instructors within a week of the assignment deadline. All instructors have certification or endorsement in reading.

GRADING

At the end of each module, participants will be directed to complete and submit the assignment to the instructor. Participants will receive a pass or fail grade based on the quality of the response. If the response lacks the requirements to earn a passing score, the instructor will provide feedback with the opportunity to resubmit with revisions. **However, participants will be limited to 3 resubmissions per course and are encouraged to approach each task conscientiously on the first effort. Assignments must be completed by the deadline indicated on the pacing guide. Failure to submit assignments within the first three weeks of the course will result in automatic removal from the course.** If a participant experiences special circumstances that result in multiple late submissions, the instructor should be contacted immediately.

PROFESSIONAL INTEGRITY

We encourage discussions about course content among colleagues; however, each participant's work should reflect his or her own efforts. Plagiarism is a serious offense, which could result in removal from the program.

COURSE SCHEDULES FOR 2018-2019 (CYCLES 1 and 2)

CYCLE 1*			
Dates	Course	Course #	Registration Opens
6/11/2018 – 7/27/2018	Competency 1	Course #23205	March 1, 2018
07/30/2018 – 09/28/2018	Competency 2	Course #23175	March 1, 2018
10/08/2018 – 12/14/2018	Competency 3	Course # 23200	September 2018
1/7/2019 – 3/1/2019	Competency 4	Course # 23202	September 2018
3/04/2019 – 05/24/2019	Competency 5	Course # 23204	January 2019

*Point of Contact for Cycle 1 Courses: Kathy Corder – corderk@leonschools.net

CYCLE 2**			
Dates	Course	Course #	Registration Opens
8/13/2018 - 10/19/2018	Competency 5	Course # 23204	CANCELLED DUE TO LOW ENROLLMENT
10/1/2018 – 12/14/2018	Competency 1	Course #23205	OPEN
1/07/2019 - 3/15/2019	Competency 2	Course #23175	October 2018
3/25/2019 – 5/24/2019	Competency 3	Course # 23200	October 2018
06/10/2019 - 8/2/2019	Competency 4	Course # 23202	January 2019

**Point of Contact for Cycle 2 Courses: Cara Zatoris – zatorisc@leonschools.net

APPLYING FOR THE READING ENDORSEMENT AFTER COMPLETION OF COURSES

Upon completion of ALL five courses, you must submit an application and \$75.00 to FDOE in order to add the reading endorsement to your certificate. To initiate this process, log in to your FDOE account at <https://flcertify.fldoe.org/datamart/login.do>. If you don't have an account in FDOE's new system, you'll need to create one. Once you are logged in, navigate to *Manage your license information*, select *Addition of Endorsement via District Application* from the drop-down menu, and complete the application. After completing the application, make check or money order for \$75 payable to Leon County Schools and send it to Chris Harvey in Professional Learning at the Howell Center.

If you previously applied to FDOE to add the Reading Endorsement and received a statement of eligibility, notify Chris Harvey at harveyc@leonschools.net once you have completed the requirements in your statement of eligibility. He will post verification to FDOE; no additional applications or fees are required.

CONTACT INFORMATION

- For questions about assignments, contact your instructor directly.
- For questions regarding course schedules and availability, contact Kathy Corder at corderk@leonschools.net for cycle 1 or Cara Zatoris at zatorisc@leonschools.net for cycle 2.
- For technical issues, contact Kathleen Malloy at malloyk@leonschools.net.
- For questions about certification requirements, contact Chris Harvey at harveyc@leonschools.net.

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